
APPENDIX 1: HAZARD IDENTIFICATION and RISK ASSESSMENT PRO-FORMAS

FSC has two standard pro-formas for site Hazard Identification and Risk Assessment. These two pro-formas are reproduced on the following pages.

The Hazard Identification form is to help to ensure that a systematic and broad review of hazards is undertaken. The Form should be completed prior to using the Risk Assessment Pro-forma.

The Risk Assessment Pro-forma should normally be completed prior to the activity taking place. If this is not possible, then a 'live' risk assessment based on the principles set out in the Risk Assessment Pro-forma must be undertaken prior to the work or activity beginning. If the person about to undertake the work or activity is not trained to carry out risk assessments they should not proceed until advised to do so by a suitably competent person.

Once the Risk Assessment Pro-forma is completed, then appropriate control measures to ensure a safe system of work should be identified and recorded. For off-site activities the significant risks, ie. those >10 without control measures, should be transferred to a Site Hazard Card. This Site Hazard Card should also include an appropriate map of the area.

The Risk Assessments should be updated annually, unless otherwise specified in the relevant FSC OCoP, or in the light of changes or incidents.

HAZARD IDENTIFICATION

FSC

BRINGING ENVIRONMENTAL UNDERSTANDING TO ALL

NAME OF SITE Stratford Centre/Olympic Park.....

DATE OF ASSESSMENT 20/7/09..... DATE SITE TO BE USED 2009/10.....

PERSON(S) COMPLETING ASSESSMENT John Widdowson.....

HAZARD Grouped by Outcomes	PRESENT/ ABSENT ✓ OR X	EXAMPLES OF HAZARD
SLIPS		
Slippery surfaces eg. pathways	X	
Unsuitable footwear	X	
Sloping Surface	/	From Pudding Mill Lane to Greenway
Rain, Sleet, Frost, Snow	/	Between venues in Stratford/Olympic Park
TRIPS		
Uneven surfaces	/	Pavements
Changes in levels	/	Stratford Station
Holes, cracks	X	
Obstacles across walking area	X	
Bumps, ridges, protruding nails etc	X	
BUMPS		
Low level ceilings	/	Holden Point viewing gallery entry
Static / fixed objects	X	
Poor lighting	X	
CUTS OR SCRAPES		
Jagged edges	X	
Broken or sharp objects	X	
FALLS		
Falls onto	/	DLR platform
Falls into	X	
Falling from a height	X	
Objects falling from a height	X	
HAZARDOUS SUBSTANCES		
Water - streams, rivers, ponds, wells	X	
Gas	X	
Oil	X	
Poisonous plants - fungi	X	
Chemicals	X	
Faeces	X	
Other hazardous substances	X	
MANUAL HANDLING		
Task - lifting, twisting, stooping	X	
Carrying objects - tools, equipment	X	

TRAFFIC		
Vehicles - cars, lorries, farm machinery	/	Around Stratford
Roads and tracks	/	Crossing A118 in Stratford
Car parks	X	
Cattle grids	X	
ENVIRONMENT		
Extreme temperatures - hot or cold	X	
Exposure to sun	X	
Extreme amounts of rain, hail, snow	X	
High wind	X	
Infection	X	
ACCESS TO WORKING AREA		
Transport	/	Dockland Light Railway
Access	/	Lift in Holden Point
Egress	/	Lift in Holden Point
Tidal	X	
Flooding	X	
HAZARDS LINKED WITH PLACE / ACTIVITY		
eg. Farms, Industrial past or present	X	
Crushing	X	
Cutting / shearing	X	
Entanglement	X	
Drawing in / Trapping	/	Lift breakdown
Impact	X	
Stabbing	X	
Contact with - causing abrasion	X	
Electrical hazard	X	
Bacteria	X	
Trees	X	
Contact with farm animals	X	
Contact animals without control	X	
Contact with strangers	/	Surveys in Stratford
INDIVIDUAL CAPABILITY		
Mobility	/	Walking between venues
Health problems	X	
Require special information / training	X	
HAZARDS IDENTIFIED AND NOT INCLUDED ON LIST		
TEMPORARY HAZARDS - for example road works, wasps nests		

FSC RISK ASSESSMENT PRO-FORMA

ACTIVITY / SITUATION Stratford Centre/Olympic Park	Date of Assessment 20/7/09
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HAZARDS IDENTIFIED Grouped by Outcomes		PERSONS AT RISK FROM EXPOSURE TO HAZARD					WITHOUT CONTROLS IN PLACE	WITH CONTROLS										WITH CONTROLS IN PLACE
							RISK RATING	WORST CASE OUTCOME					LIKELIHOOD / PROBABILITY					RISK RATING
								A						B				
								1	2	3	4	5	1	2	3	4	5	
NO.		Employee	Students	Visiting staff	Public	ALL	Worst Case Outcome X Likelihood/ Probability	Inconvenience	Minor Injury	Injury / Illness	Major Injury	Fatality / Multiple	Unlikely	Rarely	Infrequently	Sometimes	Often	(A x B)
1	Road accident	X	X	X			5					X	X					5
2	Fall on staircase	X	X	X			2		X				X					2
3	Trapped in lift	X	X	X			1	X					X					1
4	Confrontation with stranger					X	5					X	X					5
5	Fall from train platform	X	X	X			5					X	X					5
6	Fall on pavement/slope	X	X	X			2		X				X					2

Continue on additional sheet(s), if necessary

Assessment carried out by:

Continue on additional sheet(s), if necessary