

## Appendix 3.4: Images of Young People: FSC Consent form

Name of the Group Leader \_\_\_\_\_

Group/School/Organisation name: \_\_\_\_\_ Date of Visit: \_\_\_\_\_

Occasionally, we (the Field Studies Council or a representative of the Field Studies Council) may take images (both photographic and film footage) of the young people at our centres. We may use these images in printed publications and edited film footage, as well as on websites.

From time to time, our centres may be visited by the media who will take photographs or film footage of a visiting dignitary or other high profile event. Participants will often appear in these images, which may appear in local or national newspapers, or on televised news programmes.

To comply with the Data Protection Act 2018, we need suitable permission before we can photograph or make any recordings of your participants. Please answer questions 1 to 5 below, then sign and date the form. Please circle your answer

1. Do you have the authority to give permission for your participants image to be used? Yes/No
2. May we use participants image in printed publications for promotional purposes? Yes/No
3. May we use participants image in film footage for promotional purposes? Yes/No
4. May we use participants image on our website and related websites e.g. social media sites? Yes/No
5. Are you happy for participants to appear in the media Yes/No

Please note that websites can be viewed throughout the world and not just in the United Kingdom where UK law applies.

### Conditions of use

1. This form is valid for ten years from the date you sign it. The consent will automatically expire after this time.
2. We will not use the personal details or full names (which means first name and surname) of any young person or adult in a photographic image, on our website, video footage or in any of our other printed publications.
3. We will not include personal email or postal addresses, or telephone numbers on our website or in other printed publications.
4. If we use photographs of individual participants, we will not use the name of that young person in the accompanying text or photo caption, except when given to local or national newspapers.
5. If we name a participants in the text, we will not use a photograph of that young person to accompany the article, except when given to local or national newspapers.
6. We may include pictures of individuals that have been drawn by the participants.
7. We may use group photographs or footage with very general labels, such as “a science lesson”.
8. We will only use images of participants who are suitably dressed, to reduce the risk of such images being used inappropriately.

I have read and understood the conditions of use.

Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

Return this signed form to the Centre you are visiting.