# Head office use only

Ref……………………….…….……………………………………..

No images……………………………………………………………

……………………………….………………………………………..

 

# FSC Photo Agreement Form

**This form should be completed for individual photographs or batches of photographs where the same location/individuals are featured.**

How many images does this form apply to………………………….…………………………………….….

# Who took the photo/s: name…………………………………………………….……………………..….

# Contact details:…………………….……………………………………………………….………….…....

Whenwas the photo/s taken…………………………………………………….……..…………..…

Where was the photo/s taken………………………………………………………………………....

What is the subject of the photo/s ……………………..………………………………………………..…

If featuring people please identify the type of group:

KS1/ KS2/ KS3/ KS4/ +16/ University/ Family/ Adults Leisure/ Adults Professional

## Photos featuring people

**If the photo features a clearly identifiable individual or group of individuals has permission been sought from the individuals or parents/guardians? Yes/No**

*NB Images of clearly identifiable people cannot be used if consent is refused.*

# USEAGE

# Can this photo/s be used in any FSC published material? Yes/No

(Brochures, FSC magazine, website, social media, conference presentation and exhibition stand)

If No please tick the areas in which it can be used

 FSC general leaflet

 Website/social media

 Schools leaflets

 Course brochures for adults

 Exhibition stand

 Conference/meeting presentation

# Can the photo/s be used in advertisements? Yes/No

If yes, is there a fee associated Yes/No

If yes, what is the fee £……………….

# Can the image be used to accompany press releases or editorial? Yes/No

Form completed by…………………………………………………..contact tel……………………….

Date…………………….

**Please send completed form to Marketing Department, FSC Head Office, Preston Montford, Shrewsbury, SY4 1HW or email**

**marketing@field-studies-council.org**

**Form completed by…………………………………………………… Date…………**