

## **Freelance Forest Schools Trainer and Assessor (Self-Employed)**

**We are excited to invite you to express your interest in joining our team as a Freelance Forest Schools Trainer and Assessor**

- Based at: Approved Forest Schools delivery Centre (Currently [Bishops Wood](#))
- Time commitment: based on agreed courses planned, delivered and assessed (see below). To be worked as required.
- Reports to: Forest Schools Training Coordinator

### **Role Purpose**

- To deliver Forest Schools Training and carry out assessments across Field Studies Council locations and support Forest Schools Training Coordinator with quality delivery.

### **Key Responsibilities:**

- To support Forest Schools Training Coordinator to maintain Field Studies Council Bishops Wood as an accredited training provider.
- To be part of the Forest Schools Training delivery team through:
  - Delivering L1,2,3 Forest Schools Training
  - Maintaining quality standards for delivery and assessment.
  - Keep accurate records of learners and assessment decisions and progress.
  - Carrying out learner assessments including marking assessments in the allotted time.
  - Give constructive, helpful, clear feedback to learners on assessment decisions.
  - Attend quarterly standardisation meetings for the delivery team.
  - To carry out Delivery Assessments in the learners work place, which will require travel to different locations.
  - To be a main point of contact to support learners, supporting and advising when required.
  - To keep up to date with your own CPD records showing continued professional development.

### **Essential Criteria:**

- Have a Level 3 Certificate for Forest School Leaders.
- Have a teaching or training qualification such as a level 3, 4 or 5 education and training qualification PTLLS (or equivalent).
- have a minimum of two years of experience, post qualification, leading forest school with at least one long term (ie through the seasons) programme with a variety of client groups.
- have a first aid qualification of at least 16 hours in duration which includes an outdoor element.

### **Time Commitment**

- Quarterly Standardisation meetings: 4 days (in person/online and actions)
- Agreed training days and assessments (delivery assessments and marking)

### **Key Expectations of our Forest School Training Freelancers:**

- Previous experience delivering outdoor learning would be an advantage
- Freelancers are also expected to have a valid first aid qualification (16-hour or more); to undertake Child Protection training (if suitable certification with a recognised provider is not already held); and to undergo an Enhanced DBS check (ideally you will be a member of the update service).
- All Freelancers are required to have their own public liability insurance that is appropriate to the work/activities to be undertaken.

Work will be offered on an occasional, ad hoc basis as business need dictates, therefore the availability of work will vary.

<b>Field Studies Council rates of pay for Freelancers</b>	
<b>Half Day</b> (Leading sessions) (up to 4 hours)	£80
Day (Leading sessions) (up to 8 hours)	£160
Evening Session (Leading sessions) (if worked with half day or day dinner provided OR evening only)	£40
Overnight (e.g. for camp/ expedition) (worked with evening session)	£50
Induction/Onboarding Training	2 days payment, rates as above
Additional Training	50% of the above rates

Relevant internal induction training will be provided for you. You will be paid a maximum of 2 days of time to undertake this training (subject to completing work for us). If we then ask you to undertake additional internal training in order for you to deliver sessions, we will pay you the training rate for this time.

Mileage allowance for travel to delivery sites will be claimable, in line with the Field Studies Council Expenses Policy

### **About us**

Field Studies Council is one of the UK's leading providers of outdoor environmental education. We want to create a world where everyone feels connected to the environment, so that they can enjoy the benefits it gives and makes choices that help protect it.

As an Investors in People charity, we realise that to achieve our vision we need diverse teams of staff who have a wide range of skills, a real passion for the work of the charity and a pride in their role within it. No matter what role you perform, everyone can make a difference and every role is vital to delivering our mission and vision...if this inspires you, we would love to hear from you.

To find out more about the centres in the organisation and locations we work at please follow this link: <https://www.field-studies-council.org/centres/>

If you're interested in this opportunity, please send your CV to: [freelance-recruitment@field-studies-council.org](mailto:freelance-recruitment@field-studies-council.org)

**Please ensure you meet the essential criteria above before applying.** If you are unsure or would like further information, please arrange an informal discussion with:

Vicki Wood [v.wood@field-studies-council.org](mailto:v.wood@field-studies-council.org) or Rachel Scott [r.scott@field-studies-council.org](mailto:r.scott@field-studies-council.org)